

March 2021

Head of School - Steve Hicks  
Executive Head - Su Whelan

Dear Parents/Carers,

A secure locker is available at a cost of £25 for five years. This is a one-off payment and no money will be refunded when students leave. Please note that in the event of a lost key, there will be a charge for a replacement.

Students must bear in mind that the lockers are too big to go into classrooms. We locate as many as we can near tutor rooms, but this is not always possible.

If you feel you would like your child to have one of these lockers, please complete the form below. Locker keys will be handed to students in September. Your child will have sole use of the locker and he/she will not allow any other person to use their allocated locker.

The payments are used to purchase new lockers and maintain existing ones. If a parent wishes to secure such a locker for their child but has financial difficulty, they should write in confidence to Mr Rob Collar.

Yours sincerely



Mrs L Agnew, Administration Assistant

**Please return this form to Reception**

I wish a secure locker to be allocated to my child \_\_\_\_\_

Tutor Group known (please state)	
Tutor Group Unknown	

I enclose cash / cheque (payable to HISP Multi Academy Trust) for £25.

I accept that the school at any time may open and inspect the locker to ensure that it is being properly used e.g. No fireworks, cigarettes, half eaten sandwiches, or other unsuitable objects in it.

My child will have the sole use of the locker unless half the cost has been met by another student. He / she will not allow any other person to use their allocated locker.

Signed \_\_\_\_\_ Parent / Carer

Staff Use Only

Date Form Rec'd	Locker Number	Key Number	Date Key Issued