

### Applying for a school place in-year

An in-year admission is when a child needs an immediate school place during the school year.

There are two main reasons for this. You might be moving house or unhappy with your child's current school.

You can apply for an in-year place up to four school weeks before the place is needed. If you are offered a place, the school will require your child to start at the school within four school weeks. Exceptionally, parents seeking an in-year place starting in September 2025 can apply from 1 May 2025. These applications will be considered from 9 June 2025.

To make an In-Year application please visit the [Hampshire County Council website](#) and under '**Applying for a school place in-year**' click on '[Make an in-year application](#)'. You will then be able to register and log on to their on-line system. Should you need any further information please visit '[Applying for a school place in-year](#)'.

In-year applications are processed by the school and upon receipt of an in-year application, the admission authority, should aim to notify the parents of the outcome of their application in writing within 10 school days, but they must be notified in writing within 15 school days. **Please note that schools are unlikely to be able to respond to applications during school holidays. If you are waiting for an outcome, you may need to wait until the school's return.**

Alternatively, please speak to the Admissions Officer on 02380 246578 or email [admissions@thornden.hants.sch.uk](mailto:admissions@thornden.hants.sch.uk) who will be able to provide you with the application form to complete. All paper applications need to be returned directly to Thornden School for the attention of the Admissions Officer.

All parents have the right of appeal to an independent appeal panel against the refusal of a place at this school. If you would like to appeal against this decision, please visit '[Making an Admissions Appeal](#)' to complete the online appeal form or alternatively, please email the Independent Appeals Service at [independent.appeals.service@hants.gov.uk](mailto:independent.appeals.service@hants.gov.uk) for further support.